

We're HIRING



Humming Bird Musikk Publishers is a leading provider of educational and other learning materials in the Eastern Africa region.

We wish to recruit highly competent, proactive and self-driven persons to fill the following positions;



CRE



Home Science



Computer Science

The Editor will manage book projects by initiating authorship, directing the design process, editing to completion and approving sample copy for bulk delivery.

She/he will ensure that developed products books are in line with the company's strategic thinking and meet thresholds in content, layout, brand quality and speed to market.

Key Responsibilities

- Sources and induct authors and external readers to facilitate the development and submission of up- to-date manuscripts in the subject area.
- Evaluates manuscripts to determine if they reflect current interests of the market and whether they satisfy the Company's publishing requirements.
- Assumes overall responsibility for copyediting and production of publications in the subject area.
- Organizes, coordinates and participates in product development workshops.
- Develops content for product extension.
- Prepares and maintains production status reports on pending and in-process publications.
- Participates in budget preparation for resource allocation and control.
- Establishes the source of copyrighted materials and prepares acknowledgements for illustrations and text used to meet acquisition requirements.
- Coordinate schedules with suppliers and in-house personnel to meet agreed production schedules.
- Prepares and innovates project proposals for presentation to the editorial meeting and approval by management.

Qualification/Competencies

- Bachelor of Education degree in the relevant subject
- CBC editing experience or teaching experience.
- Experience in manuscript and book evaluation will be an added advantage.
- A team player with strong communication skills, presentation, analytical and organization skills.
- Computer literacy - Ms Office applications

How to Apply

A cover letter and current CV in pdf, indicating contact of two referees and expected salary should be emailed to: **info@hummingbirdmusikk.com** not later than **7/7/2023**.

***Only shortlisted applicants shall be contacted.**

For more information:



hummingbirdmusikk.com